

SECRET

# SPECIAL BULLETIN

O F F I C E O F T R A I N I N G

4 September 1968

To: All Training Officers of the Agency

## LANGUAGE PROFICIENCY TESTING

25X1A Language proficiency tests are conducted by the OTR Language School to maintain a current inventory of the Agency's language capabilities. The following schedule is for the use of employees who have an untested claim still on the record, and for those whose previously tested proficiency is over three years old, in accordance with the Agency's Language Policy and [REDACTED] CIA Foreign Language Program.

Training Officers should arrange tests for employees by contacting the Language School, extension [REDACTED]

25X1A

Tests at Headquarters may be scheduled on the following dates:

French                      October 1, 4, 8, 11, 15, 18, 22, 25, 29  
November 1, 5, 8, 12, 15, 19, 22, 26  
December 3, 6, 10, 13, 17, 20

German                     October 4, 11, 18, 25  
November 1, 8, 15, 22  
December 6, 13, 20

Spanish                    October 1, 8, 15, 22, 29  
November 5, 12, 19, 26  
December 3, 10, 17

Spanish tests are offered on a space-available basis at Arlington Towers on the following dates:

October 3, 10, 17, 24, 31  
November 7, 14, 21  
December 5, 12, 19

Tests in all other languages are by arrangement.

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GROUP 1  
Excluded from automatic  
downgrading and declassification